

**SUMMARY REPORT
OF COUNCIL ACTION TAKEN AT THE OCTOBER 20, 2009, REGULAR MEETING**

This summary is a statement of legal actions taken by the Cottonwood City Council at a regular meeting pursuant to A.R.S. § 38-431.02(D), and is being provided as required by A.R.S. § 38-431.01(D.).

Council Members Present: Mayor Diane Joens, Vice Mayor Karen Pfeifer, Council Members Tim Elinski, Duane Kirby, Linda Norman, Terence Pratt, and Darold Smith.

Mayor Joens called the meeting to order at 6:00 p.m.

PROCLAMATION—COMMUNITY PLANNING MONTH

Mayor Joens proclaimed the month of October as Community Planning Month.

APPROVAL OF MINUTES—Regular Meetings of 9/15/09 & 10/6/09 & Special Meeting of 10/6/09

The Council unanimously approved the minutes with a correction to page 25 of the October 6, 2009, regular meeting.

OLD BUSINESS

ORDINANCE NUMBER 550—AMENDING TITLE 2, ADMINISTRATION AND PERSONNEL, CHAPTER 2.104, SENIOR COMMISSION, OF THE MUNICIPAL CODE OF THE CITY OF COTTONWOOD; BY DELETING SECTION 2.104.040 NUMBER AND COMPOSITION OF VOTING MEMBERS, AND REPLACING IT WITH A NEW SECTION 2.104.040 NUMBER AND COMPOSITION OF VOTING MEMBERS; AND DELETING SECTION 2.104.060 TERMS OF OFFICE, AND REPLACING IT WITH A NEW SECTION 2.104.060 TERMS OF OFFICE; SECOND & FINAL READING

The Council unanimously approved Ordinance Number 550, which amends the membership requirements for the Senior Commission. The new membership criteria are that the Commission consist of seven voting members at least 18 years of age who reside in the Verde Valley, four of whom shall be at least 55 years of age and at least two of whom be involved in providing services to senior citizens.

CONSENT AGENDA

WINE FESTIVAL/WINE FAIR LIQUOR LICENSE APPLICATIONS FOR CADUCEUS CELLARS, LLC; FREITAS VINEYARD; JAVELINA LEAP VINEYARD & WINERY; PILLSBURY WINE CO.; AND OAK CREEK VINEYARDS & WINERY FOR THE WALKIN' ON MAIN EVENT SCHEDULED FOR NOVEMBER 14, 2009

The Council unanimously approved the wine festival/wine fair liquor license applications for the Walkin' on Main event.

PAY APPLICATION NUMBER 9 FOR THE COTTONWOOD RECREATION CENTER PROJECT

The Council unanimously approved Pay Application Number 9 in the amount of \$948,748 for the Cottonwood recreation center project.

APPROVAL OF A MEMORANDUM OF UNDERSTANDING WITH IMMIGRATION AND CUSTOMS ENFORCEMENT FOR THE REIMBURSEMENT OF COSTS INCURRED BY THE COTTONWOOD POLICE DEPARTMENT FOR JOINT OPERATIONS/TASK FORCES

The Council unanimously approved the Memo of Understanding with Immigration and Customs Enforcement for the reimbursement of costs incurred by the Cottonwood police department for joint operations/task forces

EXTENSION OF LEASE FOR AN INITIAL THREE MONTH PERIOD FOR THE UTILITY DEPARTMENT'S FACILITY LOCATED AT 319 SOUTH SIXTH STREET

The Council unanimously approved the extension of a lease for the facility that currently houses the city's Utility Department located at 319 South Sixth Street for an initial three-month period with the option to renew on a monthly basis. This extension was required to allow time for the remodeling of the Foxworth-Galbraith building the city purchased to house the Utility Department.

NEW BUSINESS

RESOLUTION NUMBER 2479—APPOINTING A MEMBER TO THE SENIOR COMMISSION

This Resolution was tabled until the entire Senior Commission reviewed the request made by the acting chairman of the Senior Commission that applicants are presented to the Senior Commission for the Commission to make a recommendation to the Council of which applicant(s) to appoint prior to the Council appointing members to the Commission.

ORDINANCE NUMBER 551—AMENDING THE CITY OF COTTONWOOD EMPLOYEE MANUAL 2007 EDITION, REVISION NUMBER I., BY DELETING SECTION 33., CHARITIES, DONATIONS, SOLICITATION, & ADVERTISING, IN ITS ENTIRETY; AND ADDING A NEW SECTION 33., CHARITIES, DONATIONS, SOLICITATIONS, & ADVERTISING; FIRST READING

The first reading of Ordinance Number 551 was held. This Ordinance outlines the city's policy toward employee charitable solicitations and activities during working hours; and for-profit advertising and solicitation on city property.

The second and final reading of the Ordinance will be held at the November 3, 2009, regular Council meeting.

ESTABLISHING A TEMPORARY H1N1 EMPLOYEE ASSISTANCE PROGRAM TO HELP CITY EMPLOYEES THAT BECOME AFFLICTED WITH THE H1N1 VIRUS

The Council unanimously approved a temporary \$2,000 H1N1 Employee Assistance Reserve to be used to help out employees that become afflicted with the H1N1 virus. The reserve would be used to purchase items needed by ill employees and deliver them to their homes in order to keep ill employees and their family members out of the general public and not spread the flu to others. This is a reimbursement program and any employee using this program will reimburse the city upon return to work.

ADOPTION OF THE COTTONWOOD BICYCLE PLAN

The Council unanimously approved the Cottonwood Bicycle Plan.

ACCEPTANCE OF A PERFORMANCE BOND AS A SUBSTITUTE ASSURANCE FOR THE INTERIOR SIDEWALKS IN THE GREY FOX RIDGE SUBDIVISION

The Council unanimously approved accepting a bond as a substitute assurance for the Grey Fox Ridge sidewalk work, authorized the Mayor to sign the contract, and the recommendations made by Mr. Oliphant to be reviewed by the City Attorney and added if appropriate.

RESOLUTION NUMBER 2480--DECLARING THAT CERTAIN DOCUMENT TITLED CHAPTER 8.32, ALARM SYSTEMS, PERTAINING TO THE COTTONWOOD MUNICIPAL CODE, A PUBLIC RECORD

The Council unanimously approved Resolution Number 2480, which declares the document titled Chapter 8.32, Alarm Systems, a public record.

ORDINANCE NUMBER 552--AMENDING TITLE 8, HEALTH AND SAFETY, CHAPTER 8.32 ALARM SYSTEMS; OF THE MUNICIPAL CODE OF THE CITY OF COTTONWOOD; BY DELETING CHAPTER 8.32 ALARM SYSTEMS, IN ITS ENTIRETY AND REPLACING IT WITH A NEW CHAPTER 8.32 ALARM SYSTEMS; FIRST READING

The first reading of Ordinance Number 552 was held. This Ordinance proposes replacing the current section of the Municipal Code which deals with alarm systems. Part of the amendments include: Defines the responsible party of an alarm system to include store manager or property manager; Reduces the number of false alarm calls before enacting penalty assessments; Increases the penalty assessment on a progressive basis for the third and subsequent false alarms; Allows for collection of unpaid penalty assessments at the time of request for annual business license renewal; Allows for a penalty assessment if responsible party information is not made available to the department.

The second and final reading of the Ordinance will be at held at the November 3, 2009, regular Council meeting.

RESOLUTION NUMBER 2481--DECLARING THAT CERTAIN DOCUMENT ENTITLED CHAPTER 9.24 UNRULY GATHERINGS, PERTAINING TO THE COTTONWOOD MUNICIPAL CODE, A

PUBLIC RECORD

The Council unanimously approved Resolution Number 2481, which declares the document titled Chapter 9.24 Unruly Gatherings, a public record.

ORDINANCE NUMBER 553--AMENDING THE MUNICIPAL CODE OF THE CITY OF COTTONWOOD, ARIZONA, BY ADDING A NEW CHAPTER 9.24 UNRULY GATHERINGS; TO TITLE 9, PUBLIC PEACE, MORALS, AND WELFARE; FIRST READING

The first reading of Ordinance Number 553 was held. This Ordinance proposes adding a new chapter to the City Code which deals with the enforcement of unruly gatherings.

The second and final reading of the Ordinance will be at held at the November 3, 2009, regular Council meeting.

CLAIMS & ADJUSTMENTS

The Council unanimously approved the Claims and Adjustments.

ADJOURNMENT

The regular meeting adjourned at 8:12 p.m.